

Wyoming Prevention Framework Community Grant Report

Attachment B

This report is for this time period

May 1 - September 30, 2007

5/1-9/30/2007

Please email this report as an **attachment** to...
Substance Abuse & Mental Health Services Division,
Wyo Dept. of Health
lisa.laake@health.wyo.gov

Today's Date

County

Contract Organization Name

10/15/2007

Fremont County

Fremont Counseling Service

For information call 1-800-535-4006
or 307-777-6494

Your Name

Your Mailing Address

City, State, Zip

Your Work Phone Number

Fax

Your Work Email Address

Tauna Richardson

1110 Major Avenue

Riverton, WY 82501

307-856-6587 or 307-349-4495

307-856-2668

tauna@fremontcounseling.com

Please keep both a hard-copy and file copy for your records

Item	Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
A Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance					
1	SPF Staff Hired (report name, percent of time, email address, phone number)	1-Feb-07	100	2/26/2007	Tauna Groom Smith 100%, tgroomsmith@wyoming.com, 307-856-6587, 307-349-4495
2	Supervise SPF staff/staff evaluation (note dates and any notes)		100	5/10/2007	Rodney was in Riverton and met w/Tauna and Connie Robinson from Wind River Reservation PF
3	Name, title, and phone number of the staff's supervisor				Becky Parker, Substance Abuse Manager, 856-6587
4	Criminal history record compliance (briefly note yes or no if any action was taken this quarter--do not report names)				Compliance for Tauna w/Fremont Cty Schl Dist 6 (2002) & ASAP KICK-IT (2005)
5	Staff training and paid travel				
	(list all training paid under the contract, dates, traveler name, amount)				Tauna attended Fall State PF training in Cheyenne, as well as Nat'l Youth Leadership Conference in FL (8/2-4) and PNP Conference in Portland, OR (9/17-19).
6	Notify the Division of any board of directors/staffing changes				
7	Other Contract Work Agreements (report details)	3/30/2007	100%	3/30/2007	WYSAC contract
8	Complete agreement with SPF-TAC				
9	Other				Please note that Tauna's last name has changed to Richardson, effective 7/9/2007.

B Needs Assessment Activities

1	Needs Assessment Training/Winter 07 Meeting	Feb or March 2007	100%	3/5&6/07	Tauna Groom Smith, Jerry McAdams
2	Needs Assessment Instrument Received	Feb or March 2007	100%	3/5&6/07	Needs Assessment workbook received
3	Data Collection		100%	6/15/2007	Workbook complete
4	Data Analysis		100%	6/15/2007	Workbook complete
5	Priorities Identified		100%	6/15/2007	Workbook complete
6	Needs Assessment Sent to SAD	1-Jun-07	100%	6/15/2007	Workbook complete
7	Receive SAD Comments @ Needs Assessment	15-Jun-07			
	Revise Needs Assess/Submit Final				Not applicable
8	Other				

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C Community Infrastructure Activities					
1	Community Advisory Council Activities briefly list CAC activities				Riverton Town Hall Meeting (5/9/2007) - 23 in attendance. Lander Town Hall Meeting (6/21/2007) - 17 in attendance. Specific work groups met to build community logic models and discuss evidence based strategies for each causal area - community norms (8/6 & 8/21), social availability (8/1 & 8/14), Criminal Justice (7/31 & 8/28).

2	Community Advisory Council Meetings List dates & number of people who attended <i>See below for membership report</i>				June 8 - 4 in attendance, Aug 24 - 18 in attendance, Sept 4 - 9 in attendance
3	Budget and Funding Approved by CAC (<i>attach minutes</i>)		100%	6/8/2007	..Advisory Council\SPF-SIG Minutes 6-8-07.doc
4	Community Resource Assessment note date and attach report				..Needs Assessment Workbook\Fremont County Resources.doc
5	Present Findings/Process to Community (Optional) local SAPST and/or CADCA Training for 6 SAC/Community			9/30/2007	Community Needs Assessment Workbook & summary sent to all servicing agencies, county commissioners, municipality administrators, etc. Legal notice explaining Needs Assessment and Strategic Plan posted in Lander Journal & Riverton Ranger, as well as letter sent to service providers and municipality administrators, and commissioners.
7	Briefly describe how the community was involved in the SPF process during this reporting period		100	3/26-29/2007	Best Western Inn @ Lander, WY
8	Other CAC/Infrastructure				Specific work groups met to build community logic models and discuss evidence based strategies for each causal area - Community Norms, Social Availability, Criminal Justice.

D Strategic Planning Activity

	Attend Strategic Planning Training	Jul-07	100%		
	Receive Strategic Planning Materials from SAD			7/11/2007	e-copy from Lisa
	Research Evidence Based Strategies				7/24 - 10/1/2007
	Match Strategies to Data/Needs				Specific work groups met to build community logic models and discuss evidence based strategies for each causal area - community norms (8/6 & 8/21), social availability (8/1 & 8/14), Criminal Justice (7/31 & 8/28).
	Write Strategic Plan				9/1 - 10/1/2007
	Submit Strategic Plan to SAD			10/4/2007	
	Receive SAD Comments/Revise/Final Plan	31-Aug-07		10/15/2007	Submitted revised PF Strategic Plan to SAD.
	Other				

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E	Implementation (only with SAD approval)				

F Deliverables and Assurances Reports

	For February 1 - April 30				
1	May 15: Submit this report to SAD	15-May-07	100	5/15/2007	submitted
2	May 15: Submit Expenditure Report to SAD	15-May-07	100	5/15/2007	submitted
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07		8/10/2007	submitted
	For May 1 - June 30				
4	July 31: Submit Expenditure Report to SAD	31-Jul-07		7/31/2007	submitted
	For May 1 - September 30				
5	October 15: Submit this report o SAD	15-Oct-07		10/15/2007	submitted
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07		10/15/2007	submitted
7	Complete evaluation agreement with WySAC	30-Mar-07	100	3/30/2007	Paid in Full
8	Provide any other evaluation information				
9	Submit any requested data	4/30/2007			
10	Obtain Chapter 16 Prevention Certification			Apr-06	Tauna attended SAPST training in Evanston, WY
11	On-Site evaluations or reviews			5/10/2007	Met with Rodney & Connie from Wind River Reservation
12	Post 2 newspaper ads/articles about the SPF grant (attach copy)		100	4/30/ & 9/30/2007	Riverton Ranger & Lander Journal

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G	Other Information				

